

Teaching and Examination Regulations

2017 - 2018

**Faculty of Social Sciences
MASTER's Degree Programmes
In
Social and Cultural Anthropology**

Disclaimer: This translation is provided for information purposes only. In the event of a difference of interpretation, the original Dutch version of this document is binding.

Contents

SECTION A: FACULTY SECTION.....	3
1 General provisions.....	4
Article 1.1 Applicability of the Regulations	4
Article 1.2 Definitions	4
2 Previous education and admission.....	5
Article 2.1 Previous education	5
Article 2.2 Registration and enrolment	5
Article 2.3 Faculty Admissions Board	5
Article 2.4 Admissions procedure	5
Article 2.5 Refusal or termination of enrolment (unsuitability/ludicium abeundi)	5
3 Degree programme structure.....	6
Article 3.1 Structure of academic year	6
Article 3.2 Organization of the programme	6
4 Examinations.....	6
Article 4.1 Signing up for education and interim examinations	6
Article 4.2 Type of examination	6
Article 4.3 Oral (partial) examinations	6
Article 4.4 Determining and announcing results	7
Article 4.5 Examination opportunities	7
Article 4.6 Marks	7
Article 4.7 Exemption	8
Article 4.8 Validity period for results	8
Article 4.9 Right of inspection	8
Article 4.10 Post-examination discussion	8
Article 4.11 Master's final examination	8
Article 4.12 Diplomas and transcripts	9
Article 4.13 Fraud and plagiarism	9
5 Study supervision and study progress.....	9
Article 5.1 Administration of study progress and academic student counselling	9
Article 5.2 Adaptations for students with a disability	9
6 Hardship clause.....	10

SECTION B: PROGRAMME-SPECIFIC SECTION MSC SCA.....11

7	General provisions.....	11
Article 7.1	Degree programme information	11
Article 7.2	Intake dates	11
8	Programme objective and exit qualifications.....	11
Article 8.1	Programme objective	11
Article 8.2	Exit qualifications	11
9	Further admission requirement.....	12
Article 9.1	Admission requirements	12
Article 9.2	Pre-Master's programme	13
Article 9.3	Final deadline for registration	13
Article 9.4	English language requirements for English-language Master's programmes	13
10	Curriculum structure.....	14
Article 10.1	Composition of programme	14
Article 10.2	Compulsory units of study	14
Article 10.3	Sequence of examinations	14
Article 10.4	Validity period for results	14
Article 10.5	Participation in practical exercise and tutorials	14
Article 10.6	Maximum exemption	14
Article 10.7	Degree	14
11	Transitional and final provisions.....	15
Article 11.1	Amendment and periodic review	15
Article 11.2	Transitional provisions	15
Article 11.3	Publication	15
Article 11.4	Effective date	15

SECTION A: FACULTY SECTION

1 General provisions

Article 1.1 Applicability of the Regulations

1. These Regulations apply to the teaching and examinations for the Master's degree programmes:
 - a. Culture, Organization and Management
 - b. Political Science
 - c. Social and Cultural Anthropology
(hereinafter referred to as: the Master's degree programme) provided by the Faculty of Social Sciences (hereinafter referred to as: the faculty) of VU Amsterdam.
2. These regulations consist of a faculty section (A) and a programme-specific section (B). Section A contains general provisions and applies to the teaching and examinations of the Master's degree programmes of the Faculty of Social Sciences. Section B contains programme-specific provisions. Together, Sections A and B form the Teaching and Examination Regulations for the Master's programme.
3. The Regulations can be declared to apply mutatis mutandis to the joint degree programmes and units of study, pursuant to Section 7.3c of the WHW, also provided by the faculty.
4. These Regulations apply to anyone enrolled in the Master's programme, irrespective of the academic year in which the student was first enrolled in the Master's programme.
5. Section B of these Teaching and Examination Regulations may contain additional general provisions for the relevant Master's degree programme.

Article 1.2 Definitions

The following definitions are used in these Regulations:

- | | |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. academic year: | the period beginning on 1 September and ending on 31 August of the following calendar year; |
| b. admissions Board: | the committee that assesses, on behalf of the faculty board, whether a candidate meets the requirements for admission to the Master's degree programme of his/her choice; |
| c. course catalogue: | the guide for the Master's degree programme that provides further details of the provisions and other information specific to that programme. The course catalogue is available electronically at http://www.vu.nl/en/study-guide/index.aspx ; |
| d. EC (European Credit): | a credit with a workload of 28 hours of study; |
| e. examination: | the final examination of the Master's programme; |
| f. examination: | an assessment of the student's knowledge, understanding and skills relating to a course component. The assessment is expressed in terms of a final mark. An examination may consist of one or more partial examinations; |
| g. educational component: | a unit of study of the Master's programme within the meaning of the WHW; |
| h. period: | a part of a semester; |
| i. practical exercise: | the participation in a practical training or other educational learning activity, aimed at acquiring certain (academic) skills. Examples of practical exercises are: <ul style="list-style-type: none"> o researching and writing a thesis o carrying out a research assignment o taking part in fieldwork or an excursion or o participating in and completing a work placement; |
| j. programme: | the totality and cohesion of the course components, teaching activities/methods, contact hours, testing and examination methods and recommended literature; |
| k. SAP/SLcM: | the Student Information System; VUnet is the student portal that connects with the Students Information System and makes it |

- | | |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| l. semester: | possible, for example, to consult marks or register for educational units, resits and exams; |
| m. subject: | the first (September up to and including January) or second half (February up to and including August) of an academic year; |
| n. thesis: | see educational component; |
| o. University: | a component comprising literature research and a contribution to scientific research, always resulting in a written report; |
| p. WHW: | Vrije Universiteit Amsterdam; |
| q. workload: | the Dutch Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, WHW).
the workload of the unit of study to which an interim examination applies, expressed in terms of credits = EC. (The workload for 1 year (1680 hours) is 60 EC); |

The other terms have the meanings ascribed to them by the WHW.

2 Previous education and admission

Article 2.1 Previous education

1. In order to qualify for enrolment in a Master's degree programme, a Bachelor's degree obtained in academic higher education (WO) is required. The requirements that the Bachelor's degree must meet are specified in Section B.
2. In the event that a candidate does not have a Bachelor's degree as referred to in paragraph 1, the Admissions Board of the Master's degree programme will assess suitability for admission to the Master's programme on the basis of the requirements stipulated in Section B.

Article 2.2 Registration and enrolment

1. The deadline for registering for the Master's programme is stipulated in Article 9.3 (Section B).
2. After registering on time, the student must enrol before 1 September.

Article 2.3 Faculty Admissions Board

The faculty board will establish one or more Admissions Boards. The faculty board will appoint its members after consultation with the programme directors and examinations boards of the relevant degree programmes.

Article 2.4 Admissions procedure

1. The Admissions Board is responsible for admission to the programme.
2. With a view to admission to the programme, the Admissions Board assesses the candidate's knowledge, understanding and skills. The Board may request experts within or outside the University to test certain types of knowledge, understanding and skills, in order to supplement written evidence of the programme/programmes the student has already completed. In its assessment, the Board includes knowledge of the language in which the programme will be taught.
3. Candidates receive either confirmation of admission or a negative decision. An appeal against a negative decision can be lodged with the Examination Appeals Board within six weeks.

Article 2.5 Refusal or termination of enrolment (unsuitability/ludicium abeundi)

1. Based on the provisions of Section 7.42a of the WHW, the faculty board or the Examinations Board may, in exceptional cases, ask the Executive Board to terminate or refuse a student's enrolment in a programme, if that student's actions or remarks show that he/she is unsuitable either for practising one or more of the professions for which the programme in question is preparing the student or for the practical preparation for professional practice.
2. If a student is suspected of being unsuitable as described in paragraph 1, the Examinations Board or the faculty board will institute an inquiry, of which the student will be informed immediately. The Examinations Board or the faculty board will not issue any recommendation without carefully considering the interests involved and giving the student the opportunity to be heard.

3 Degree programme structure

Article 3.1 Structure of academic year

1. Every degree programme will be offered in a year divided into two semesters.
2. Every semester consists of three consecutive periods of eight, eight and four weeks.

Article 3.2 Organization of the programme

1. The programme comprises the units of study included in Section B.
2. The size of the degree programme in EC is stipulated in Section B.
3. A unit of study comprises 6 EC or a multiple thereof.
4. By way of exception to paragraph 3, Section B may stipulate that a unit of study comprises 3 EC. The Executive Board has to give permission for this.
5. The programme is made up of compulsory part and an individual Master's thesis or academic work placement and, if applicable, a subject-specific optional component as specified in more detail in the programme-specific section.
6. If the student wishes to choose a different unit of study than those stipulated in Section B as part of his/her electives, prior permission is required from the Examinations Board.

4 Examinations

Article 4.1 Signing up for education and interim examinations

1. Every student must sign up to participate in the Master's programme. Every student must sign up for every examination opportunity. Signing up may only take place in the designated periods. The procedure for signing up is described in the regulation 'Procedure for subjects and examinations' which can be found at the VUnet page 'Policies'.
2. By way of exception to the provisions of paragraph 1, any student who has correctly signed up for participation in the instruction/classes for a particular unit of study and has been admitted will also be signed up for the subsequent examination.

Article 4.2 Type of examination

1. The course catalogue on www.vu.nl/en/study-guide stipulates the way in which a unit of study is concluded and the form any examination will take.
2. At the student's request, the Examinations Board may permit a different form of (partial) examination than that stipulated in the course catalogue. If applicable, more detailed regulations on this are included in the Rules and Guidelines for the Examinations Board which can be found at the VUnet page 'Examination Board'.
3. In the case of a unit of study that is no longer offered, in the academic year following its termination, at least one opportunity will be provided to sit the examination(s) or parts thereof. This additional examination does not apply for a unit of study that is determined as substantive equivalent in the transitional arrangement. A transitional arrangement will be included in the programme-specific section for the subsequent period.

Article 4.3 Oral (partial) examinations

1. Unless otherwise specified for the relevant unit of study in Section B, no more than one student will be examined orally at the same time.
2. An oral (partial) examination is public unless the Examinations Board or examiner determines otherwise in an exceptional case. A student may submit a reasoned request to the Examinations Board to depart from the public nature of the oral (partial) examination. The Examinations Board will balance the interests of the student against the interests of a public examination.
3. Unless otherwise specified by the Examinations Board, an oral (partial) examination will be taken in the presence of a second examiner.

Article 4.4 Determining and announcing results

1. The examiner registers the result (= mark) of a written (partial) examination as soon as possible, but at the latest within ten working days. The marking deadline for the first submission opportunity for the theses is also ten working days. The marking deadline for the second submission opportunity for the theses is no longer than twenty working days. Units of study that are provided by a faculty other than FSW will apply the marking deadline of the programme the unit of study belongs to. The examiner will then immediately ensure that the marks are registered and also ensures that the student is immediately notified of the mark, taking due account of the applicable confidentiality standards.
2. The examiner determines the result (i.e. mark) of an oral (partial) examination as soon as the examination has finished and informs the student accordingly. The fourth sentence of the first paragraph applies.
3. In the case of alternative forms of oral or written (partial) examinations, the Examinations Board determines in advance how and by what deadline the student will be informed of the results.
4. Together with the result of an examination, the student's attention will also be drawn to their right to inspect the assessed work and have a post-examination discussion as stipulated in Articles 4.8 and 4.9, as well as his/her option to appeal to the Examinations Appeals Board (Cobex).
5. A student may lodge an appeal against the way in which the result was reached with the Examination Appeals Board within six weeks of the announcement of the result. A request for reassessment may be submitted to the examiner. A request for reassessment does not suspend the time limit for filing an appeal.

Article 4.5 Examination opportunities

1. Per academic year, for each unit of study, two opportunities will be offered to take (partial) examinations in the degree programme. The Examining Board may deviate from this provision in favor of the student that has submitted a reasoned request.
2. Different rules apply for the retake for a practical exercise. The options for retaking a practical exercise are detailed in the concerned study guide and the faculty internship- or thesis regulation.
3. The most recent mark will apply in the event of a resit, with the exception of a No Show indication; in that case the prior mark will apply. A retake is allowed for both passed and failed units of study.
4. The resit for an examination must not take place within ten working days of the announcement of the result of the examination being resat.
5. A resit covers the same material as the original interim examination. In case of a partial examination and/or partial assignment a resit takes place:
 - A. through a resit that covers the material of all partial examination and/or partial assignments and thus determines the final grade of 100% or,
 - B. by separately retake of the partial examinations and/or partial assignments. (In the course manual) On Canvas is described how the final mark is determined.
 The examiner describes at the start of the course (in the course manual) via Canvas how these partial examinations and partial assignments may be resat (option A or B).
6. The student who has passed all but one of the examinations necessary to meet the degree requirements and who is unable to sit that examination in the next semester, may submit a reasoned request to the Examination Board asking for the opportunity to take this examination at an earlier date; the examiner can decide that this extra examination is a different assessment type than the regular examination opportunity.

Article 4.6 Marks

1. (Partial) marks are given on a scale from 1 to 10 with no more than one decimal point.
2. Partial marks are not rounded off to whole or halve numbers.
3. The final marks are given in whole or half points.
4. Final marks between 5 and 6 will be rounded off to whole numbers: between 0.1 and 0.4 rounded down; between 0.5 and 0.9 rounded up. To pass a course, a 6 or higher is required.
5. Instead of a final mark a rating scale may be used (fulfilled / not fulfilled, good / sufficient / insufficient, et cetera).
6. See the Rules and Guidelines for the Examination Board on the VUnet page 'Examination Board' for more details about assessment of examinations.

Article 4.7 Exemption

1. At the written request of the student, the Examinations Board may exempt the student from taking one or more examination components, if the student:
 - a. has passed a course component of a university or higher professional education programme that is equivalent in both content and level; or
 - b. has demonstrated through his/her work and/or professional experience that he/she has sufficient knowledge and skills with regard to the relevant course component.
2. The Examinations Board will make a decision within twenty working days of receiving the written request.
3. This exemption does not apply to the Master's thesis.

Article 4.8 Validity period for results

1. The validity period of examinations passed and examination exemptions is unlimited, unless otherwise specified in part B.
2. The validity period of a an interim examination is limited to the academic year in which it was sat. An examiner may exceptionally deviate from here: he/she should mention this at the beginning of the course (in the study guide) at Canvas.
3. Where there is a restriction in Part B, the validity of successful examinations in the event of special circumstances referred to in Article 7.51, second paragraph, WHW shall be extended at least with the duration of the first sentence of Article 7.51 Member WHW, granted financial support.

Article 4.9 Right of inspection

1. For at least ten working days after the announcement of the results of a written (partial) examination, the student can, on request, inspect his/her assessed work, the questions and assignments set, as well as the standards applied for marking.
2. The examiner can determine that the inspection or post-examination discussion referred to in paragraph 1 take place exclusively at a specified place and at a specified time. The place and time referred to in the previous clause will be announced at the time of the (partial) examination and/or at least five working days prior to the inspection on Canvas.
3. If the student was unable to attend at the place and time referred to in paragraph 2 based on force majeure, an alternative option will be offered.
4. If a student appealed against the way in which his/her mark was assessed, he/she can be issued with a copy of the examination questions at his/her request to support him/her in the appeal process. The copy of the examination questions will be provided on the basis of confidentiality. If the student violates the confidentiality, it will be considered as committing fraud.

Article 4.10 Post-examination discussion

1. If a collective post-examination discussion has been organized, individual post-examination discussions will be held only if the student has attended the collective discussion or if he/she was unable to attend the collective discussion through no fault of his/her own.
2. Students who meet the requirements stipulated in the first paragraph can submit a request for an individual post-examination discussion to the relevant examiner. The discussion will take place at a time and location to be determined by the examiner.

Article 4.11 Master's final examination

1. The Examinations Board determines the final examination result and the date on which the student obtains his/her degree after it has been established that the student has passed all the units of the study belonging to the programme. See the VUnet pages 'Graduation' for more information about the graduation procedure, or the VUnet page 'Policies' where the regulation for issuing degree certificates is placed.
2. A diploma can only be awarded after the Executive Board has declared that the student has satisfied all the procedural requirements, including the payment of tuition fees.

Article 4.12 Diplomas and transcripts

1. The Examinations Board grants a diploma as proof that the student has passed his/her final examination. The Executive Board sets the model for the diploma. The Examinations Board adds a diploma supplement to the diploma providing information on the nature and content of the degree programme completed. The diploma supplement is drawn up in Dutch or English and complies with the European format.
2. Individuals who have successfully completed more than one or more components of the programme and who cannot be awarded a diploma as stipulated in paragraph 1 will, on request, receive a statement to be issued by the relevant Examinations Board stating at least the components that have been successfully completed together with the units of study they involved, the number of EC obtained and the way in which the examinations were taken.
3. The student can, without needing to provide reasons, request that the Examinations Board not proceed to award a diploma, unless the student him-/herself submitted the request for its issue.
4. See the Rules and Guidelines for the Examination Board for more details about *judicium cum laude* which can be found at the VUnet page 'Examination Board'.

Article 4.13 Fraud and plagiarism

1. The provisions of the Rules and Guidelines for the Examinations Board apply in full.
2. Electronic detection software programs may be used to detect plagiarism in texts. In submitting a text, the student implicitly consents to the text being entered into the database of the detection program concerned.

5 Study supervision and study progress

Article 5.1 Administration of study progress and academic student counselling

1. The faculty board is responsible for the correct registration of the students' study results in SAP/SLcM. After the assessment of an examination component has been registered, every student has the right to inspect the result for that component via SAP/SLcM and also has a list of the results achieved at his/her disposal in the Study monitor VUnet.
2. The Faculty Board is responsible for student guidance of students registered for a programme that is taught under the responsibility of the faculty. Student guidance is a common task for all those involved in the master's programme. The faculty's teachers and thesis coordinators are primarily responsible for the professional guidance / supervision of students. The study advisors are primarily responsible for the general (cross curricular) student counselling. See the VUnet page 'Student counselling' for more information about student counselling.

Article 5.2 Adaptations for students with a disability

1. A student with a disability can, at the moment of submission on VUnet, or at a later instance, submit a request in order to qualify for special adaptations with regard to teaching, practical training and interim examinations. These adaptations will accommodate the student's individual disability as much as possible, but may not alter the quality or degree of difficulty of a unit of study or an examination. In all cases, the student must fulfil the exit qualifications for the degree programme.
2. The request referred to in the first paragraph must be accompanied by a recent statement from a doctor or psychologist. If possible, an estimate should be given of the potential impact on the student's study progress. In case of a chronic disability a single (one time) request suffices.
3. In the case of dyslexia, the statement must come from a BIG, NIP or NVO registered testing agency.
4. The faculty board or, on its behalf, the college school director or the programme director decides on the adaptations concerning the teaching facilities and logistics. The Examinations Board will rule on requests for adaptations with regard to examinations.
5. In the event of a positive decision in response to a request as referred to in paragraph 1, the student will make an appointment with the study adviser to discuss the details of the provisions. For the provision of additional examination time, it is not necessary to make an appointment with the study adviser.

6. A request for adaptations will be refused if it would place a disproportionate burden on the organization or the resources of the faculty or university were it to be upheld.
7. If the disability justifies an extension to the time in which the examination may be sat, and this has been assigned the student can indicate if he/she wants to use this extra time when registering for the course or the resit. If other provisions are required due to the specific nature of a disability, then the study adviser may initiate the appropriate actions.
8. The decision may specify a limited validity of the special adaptations.

6 Hardship clause

In instances not regulated by the Teaching and Examination Regulations or in the event of demonstrable extreme unreasonableness and unfairness, the faculty board responsible for the degree programme will decide, unless the matter concerned is the responsibility of the Examinations Board

SECTION B: PROGRAMME-SPECIFIC SECTION MSc SCA

7 General provisions

Article 7.1 Degree programme information

1. The programme Social and Cultural Anthropology CROHO number 60049 is available in full-time form, and taught in English.
2. The successful completion of all of the requirements of the programme leads to the degree of Master's of Science.

Article 7.2 Intake dates

The programme is offered starting in the first semester of the academic year (1 September). The intake date mentioned in this paragraph ensures that a programme can be completed within the nominal study duration set for the programme.

8 Programme objective and exit qualifications

Article 8.1 Programme objective

General aim of the Master's programme in Social and Cultural Anthropology is to provide students with advanced knowledge, insight, skills and attitudes in the field of anthropology, with special knowledge of anthropological perspectives on mobility, beliefs and belonging. Graduates are trained to apply with considerable degree of self-reliance anthropological theories and concepts to concrete issues of cultural diversity, social complexity or international inequality and development. In doing so they have ample attention for the articulation of and interaction between local, national and global processes. Graduates are able to contribute to formulating policies if and when these issues are defined as societal problems, and will reflect critically on the different positions and interests of the actors involved in their contribution to the quest for possible solutions. Using a holistic point of view, graduates will relate social, economic and political aspects to cultural, religious and identity dimensions. Graduates are trained in doing anthropological field research and are aware of the place of anthropology within the social sciences and on social research methods.

The programme in Social and Cultural Anthropology prepares students for a start of a career in an academic profession, including policy making in institutions of the multicultural society, international development cooperation, consultancy on cultural diversity in organizations, museum work, journalism, or in the academic world.

Article 8.2 Exit qualifications

The final attainment levels for the programme are as follows:

1. Knowledge and understanding

Graduates have demonstrated critical and advanced knowledge of:

- the most important theories, concepts, and current debates in anthropology, in particular in regards to debates on mobility, diversity and development, and other key themes in the program
- the complex interconnections between local and global developments
- key texts (articles and monographs) on the central themes of the program
- qualitative social science methodology, in particular advanced methods of ethnographic research
- the chances and limitations of the application of anthropological views, theories and concepts in dealing with societal or organizational problems.

2. Applying knowledge and understanding

Graduates have developed the ability to:

- critically examine anthropological issues at a high level of conceptual abstraction as well as translate them into terms understandable to a wider public.
- analyse, summarise, and synthesise complex societal issues from a theoretical perspective and relate them to scientific and societal debates.

- identify and propose solutions to perceived societal problems depending on the findings of the research periode.
- formulate a scientific definition of a social problem and to make an analysis of a concrete societal issue on the basis of anthropological literature and raw empirical data collected.
- produce a thesis that is based on in-depth ethnographic research that shows intellectual rigour and proficiency within the areas of social and cultural anthropology, with a focus on the key issues in the Master's program.

3. Making Judgements

Graduates have developed the attitude skills to:

- critically examine societal and organizational problems at high level of conceptual abstraction with special attention for the power dynamics at play.
- reflect on the opportunities and constraints of scientific theories and research.
- critically reflect on developments and debates in science and society regarding the key-issues and central themes in the master program, on the basis of theoretical, methodological and societal considerations.
- engage critically with various scientific theories and relevant concepts, to compare them and to connect them to concrete societal issues.
- critically reflect on the professional ethics and responsibilities of anthropologists in wider academic and non-academic contexts.
- take on a critical and reflexive attitude with regards to research plans, and results.

4. Communication

Graduates are able to:

- communicate the research conclusions verbally and in writing to an audience of specialists and non-specialists in a clear and unambiguous manner.
- translate anthropological issues and debates at a high level of conceptual abstraction into terms understandable by a wider public.
- define and defend an argument and the applicability of it, and to report about it, both in spoken and written form according to scientific standards.
- critically engage in public debates pertaining to key themes in the master program, in particular their own field of specialization.
- make use of a variety of communication methods to share their knowledge with an academic and non-academic audience.

5. Learning skills

The graduate has developed the ability and skills to:

- summarise, evaluate, and synthesise research results from social and cultural anthropology and related fields and assess the wider societal implications of these results.
- learn, collaborate and communicate in an intercultural context; to be highly sensitive to cultural and other types of differences.
- assess the scientific work of peers and to provide academically sound and constructive feedback.

9 Further admission requirement

Article 9.1 Admission requirements

1. Admission to the programme is possible for an individual who can demonstrate that he/she has the following knowledge, understanding and skills at the Bachelor's degree level, obtained at an institution of academic higher education: knowledge of and skills in the field of qualitative research methods and knowledge of and insight into the theory of cultural anthropology.
2. The Admissions Board will investigate whether the interested person meets the admission requirements.
3. In addition to the requirements referred to in the first paragraph, the Board will also assess requests for admission in terms of the following criterion: English Language proficiency, see article 10.4.

4. Any individual who has obtained a Bachelor's degree in academic higher education in the degree programme Cultural Anthropology and Developmental Sociology at VU University Amsterdam meets the requirements referred to in paragraph 1.
5. If the intended programme includes different programmes, a successfully completed specialisation or minor in the Bachelor's programme may be required for admission to each of the different Master's programmes.
6. When the programme commences, the candidate must have fully completed the Bachelor's programme or pre-Master's programme allowing admission to this programme.

Article 9.2 Pre-Master's programme

1. Applicants who have a non-university Bachelor's degree in a field that sufficiently corresponds to the field of the Master's programme may request admission to the pre-Master's programme.
2. The pre-Master's programme Social and Cultural Anthropology is worth 30 credits and consists of the following educational units:
 - a. Premaster Core Themes in Anthropology 1
 - b. Methodologie van sociaalwetenschappelijk onderzoek voor premaster
 - c. Tutorial Academic Writing Premaster Social and Cultural Anthropology (3 EC)
 - d. Premaster Core Themes of Anthropology 3: Challenges of the 21st Century
 - e. Premaster Ethnographic Research Methods (9 EC)
3. Successful completion of the pre-Master's programme Social and Cultural Anthropology secures admission to the Master's programme Social and Cultural Anthropology in the following academic year.

Article 9.3 Final deadline for registration

A candidate must submit a request to be admitted to the programme through Studielink before 1 September in the case of Dutch or EU students and before 1 April in the case of non-EU students. Under exceptional circumstances, the Admissions Board may consider a request submitted after this closing date.

Article 9.4 English language requirements for English-language Master's programmes

1. The proficiency requirement in English as the language of instruction can be met by the successful completion of one of the following examinations or an equivalent (no older than 2 years):
 - a. IELTS: 6,5
 - b. TOEFL paper based test: 580
 - c. TOEFL internet based test: 92-93
 - d. TOEFL score computer based test: 237
 - e. VU TOEFL-ITP: 580 (alleen geldig aan de VU)
 - f. Cambridge Advanced English (CAE): A, B & C
 - g. Cambridge Certificate of Proficiency in English (CPE): A&B.
2. Exemption is granted from the examination in English referred to in the first paragraph to students who, within two years of the start of the programme:
 - a. met the requirements of the VU test in English language proficiency TOEFL ITP, with at least the scores specified in paragraph 1, or
 - b. had previous education in secondary or tertiary education in an English-speaking country as listed on the VU website, or
 - c. have an English-language diploma of a Bachelor or Master degree programme which has been accredited by the NVAO in the Netherlands.

10 Curriculum structure

Article 10.1 Composition of programme

The programme consists of compulsory units of study.

The units in the programme are classified on the level of specialized (400), scientific oriented (500) and highly specialized (600).

Article 10.2 Compulsory units of study

The compulsory units of study are:

- | | |
|---------------------------------------------------------------|--------------|
| • Field Research Design (12 EC) | level
400 |
| • Theoretical Orientation on Mobility part 1 (6 EC) | 400 |
| • Theoretical Orientation on Mobility part 2 (6EC) | 500 |
| • Field Research (18 EC) | 500 |
| • Master's Thesis in Social and Cultural Anthropology (18 EC) | 600 |

See the studyguide (www.vu.nl/en/study-guide/) for course code, teaching method, form of tuition etc.

Article 10.3 Sequence of examinations

A student cannot take part in the examinations for the components referred to below until he/she has passed the examinations of the components specified, or has participated in the components specified:

- Field Research only after passing Theoretical Orientation on Mobility part 1, and only after participation in Theoretical Orientation on Mobility part 2.
- Field research only after passing Field Research Design¹.
- Master's Thesis in Social and Cultural Anthropology only after passing the subjects of period 1 and 2, and only after passing Field Research.
- Theoretical Orientation on Mobility part 2 only after participation in Theoretical Orientation on Mobility part 1.

Article 10.4 Validity period for results

4. The validity period of examinations passed and examination exemptions is limited to four years.
5. The Examinations Board can extend the limited validity period of an examination or exemption if a student submits a reasoned request to that effect. The Examinations Board can decide to permit the extension of the validity only after the individual making the request has successfully completed a supplementary examination on the relevant subject matter.

Article 10.5 Participation in practical exercise and tutorials

1. In the case of practical training or tutorials, the rules about obligatory attendance will be announced in the study guide for that subject on Canvas prior to the start of the teaching period for that subject.
2. In exceptional circumstances, the Examinations Board may, at the request of the student, permit an exemption from this requirement if, in the opinion of the Board, the assessment of the intended skills is also possible with a lesser percentage of participation, with or without the imposition of supplementary requirements.

Article 10.6 Maximum exemption

A maximum of 30 EC of the curriculum can be accumulated through granted exemptions.

Article 10.7 Degree

Students who have successfully completed their Master's final examination are awarded a Master of Science degree. The degree awarded is stated on the diploma.

¹ In the first week of January the retake takes place for Field Research Design.

11 Transitional and final provisions

Article 11.1 Amendment and periodic review

1. Any amendment to the Teaching and Examination Regulations will be adopted by the Faculty Board after taking advice from the relevant Board of Studies. A copy of the advice will be sent to the authorised representative advisory body.
2. An amendment to the Teaching and Examination Regulations requires the approval of the authorised representative advisory body if it concerns components not related to the subjects of Article 7.13 paragraphs 2 a to g and v, as well as paragraph 4 of the WHW and the requirements for admission to the Master's programme and as far as it does not relate to the guidelines of the Executive Board.
3. An amendment to the Teaching and Examination Regulations can only pertain to an academic year already in progress if this does not demonstrably damage the interests of students.

Article 11.2 Transitional provisions

<i>Subject- last appearance in 2015-2016</i>	<i>Replacement subject from 2016-2017 onwards</i>
Theoretical Orientation on Human Security 1	Theoretical Orientation on Mobility 1
Theoretical Orientation on Human Security 2	Theoretical Orientation on Mobility 2

Article 11.3 Publication

1. The Faculty Board will ensure the appropriate publication of these regulations and any amendments to them.
2. The Teaching and Examination Regulations will be posted on VUnet.

Article 11.4 Effective date

These regulations enter into force with effect from 1 September 2017.

Programme Committee Recommendation dated on 7 April 2017.

Endorsement by Joint Assembly, dated on 29 May 2017.

Adopted by the Board of the Faculty of Social Sciences dated on 19 June 2017.